



## CITY OF WILLIAMSBURG

### MEMORANDUM

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**TO: Planning Commission**

**DATE: June 16, 2004**

**SUBJECT: Hampton Roads Planning District Commission Scopes of Work**

As we discussed at the June 7 work session, the Hampton Roads Planning District Commission will be assisting the City in updating the socioeconomic and transportation sections of the Comprehensive Plan update.

It was noted in an April 15 memorandum to the Commission on future meeting dates that a September work session would be devoted to reviewing the demographic and economic analysis prepared for the City by the Hampton Roads Planning District Commission.

The transportation section update assistance is included in the in the Hampton Roads Unified Work Program for FY 05. Although listed at a cost of \$35,000, there will be no direct billing to the City for these services.

Reed T. Nester, AICP  
Planning Director